# Statutes for the association Newcomers with Disabilities in Sweden

# 1 § Purpose

The association's purpose is to promote integration in Swedish society for refugees and asylum seekers with disabilities. The organization will work both in Sweden and internationally. The activities will include but are not limited to creating and disseminating educational materials and information, planning, and running courses, holding, and attending seminars and study visits. The association wants to especially promote integration of young refugees and asylum seekers with disabilities and will work together with other youth associations both locally and internationally. The association will also lobby for and increase awareness of better conditions for asylum seekers and refugees with disabilities. The association must actively work to counteract all forms of discrimination. The association is religiously and politically independent.

## 2 § Composition

The association consists of the natural persons who have been admitted to the association as members.

## 3 § Decision-making bodies

The association's decision - making bodies are the annual meeting and the board.

# 4 § Company

The association's company is signed by the board or, if the board so decides, by two board members jointly.

## 5 § Year of operation and financial year

The association's operating year and financial year are calendar years.

# 6 § Interpretation of the Articles of Association

If there is any doubt as to whether the interpretation of these statutes, or if there are cases that are not foreseen in the statutes, the matter is referred to the next annual meeting. In urgent cases, the matter may be decided by the board.

### 7 § Arbitration clause

An action in a dispute between a member and the association may not be brought in a general court. Such dispute shall, except in cases where another special order is prescribed, be settled in accordance with the Arbitration Act. However, the following shall apply to the costs of arbitration. Each party is responsible for its own costs as well as for the costs of the arbitrator appointed. The costs of the chairman and secretary are shared equally between the parties.

## 8 § Amendment of the Articles of Association

Amendments to these articles of association, except for the association's purpose pursuant to section 1, may be made by the board by unanimous decision. Otherwise, a decision is required at two consecutive meetings, at least one month apart, one of which must be an annual meeting, with at least 2/3 of the number of votes cast. Proposals for amendments to the articles of association may be submitted in writing by both the member and the board.

## 9 § Dissolution of the association

For dissolution of the association, a decision is required at two consecutive meetings, at least one month apart, one of which must be an annual meeting, with at least 2/3 of the number of votes cast. In decisions on the dissolution of the association, the association's assets shall be donated to a fund or similar activity that supports refugees and asylum seekers with disabilities. A copy of the minutes of the annual meeting that contains decisions on the dissolution of the association must then be sent to the tax office for deregistration of the association.

## 10 § Membership

Association is open to natural persons. A member must follow the association's statutes and regulations. When the membership fee has been paid, the person is a member and is entered in the membership list.

# 11 § Withdrawal

A member who wishes to resign from the association must notify the board in writing and is thus considered to have left the association immediately. A member who has not paid the membership fee by 31 December may be considered to have requested his resignation from the association. In such a case, the membership is terminated by the person being removed from the membership list. Membership fee paid in November or December covers the membership fee for the next year.

## 12 § Exclusion

A member may not be expelled from the association for any reason other than that he has neglected to pay fees decided by the association, opposed the association's activities or purposes, or obviously harmed the association's interests. Decisions on exclusion or warning may not be made without informing the member within a certain time, at least 14 days, and the member being given an opportunity to comment on the circumstances that caused the membership to be questioned. The decision shall state the reasons for this and state what the member must observe for appeal. The decision shall be notified in writing to the person concerned within 7 days from the date of the decision.

# 13 § Member rights and obligations Member

- has the right to participate in meetings organized for the members
- shall follow the association's statutes and decisions made by association bodies
- shall pay a membership fee and any other fees decided by the association
- approves through its membership that the association may process personal data for the purpose of conducting appropriate activities in accordance with the association's statutes in force at any given time and in accordance with any other conditions for the processing of personal data decided by the association

#### Annual meeting and extra annual meeting

#### 14 § Time, notice

The annual meeting, which is the association's highest decision-making body, is held before the end of May at a time and place determined by the board. Notice of the annual meeting and a proposal for an agenda shall be sent to the members by the board no later than three weeks before the meeting. If a proposal has been made for an amendment to the articles of association, closure, or merger of the association with another association or other issue of significant importance to the association or its members, this shall be stated in the notice. Annual and administrative reports, the auditors' reports, the business plan with budget and the Board's proposals and motions received with the Board's opinion shall be available to the members no later than one week before the annual meeting. The notice shall state where these documents are available.

15 § Proposals for motions to be considered by the annual meeting Both the member and the board may submit proposals to be considered by the annual meeting. Proposals from a member must be received by the board no later than four weeks before the annual meeting. The board shall submit a written opinion on the proposal to the annual meeting.

16 § Right to vote and right to express an opinion and make proposals At the annual meeting, the person who paid the membership fee for the year, no later than 4 weeks before the annual meeting, has one vote and it is personal. When voting, a simple majority applies.

When voting by proxy, the representative may represent a maximum of one member. A member who does not have the right to vote has the right to express an opinion and make proposals at the meeting.

## 17 § Quorum

The meeting is quorate with the number of voting members present at the meeting.

#### 18 § Decision and vote

Decisions are made with acclamation or if requested by voting.

Except for the cases mentioned in § 8 and 9, all issues are decided by a simple majority. Simple majority can be either absolute or relative. Elections are decided by a relative majority. By relative majority is meant that the person(s) who received the highest number of votes is elected regardless of how these votes relate to the number of votes cast. Decisions on issues other than elections require an absolute majority, which means more than half of the number of votes cast. Voting is open. However, if a member with the right to vote so requests, the election shall take place as a closed vote. In the event of a non-election vote, the proposal assisted by the chairman at the

meeting shall apply by an equal number of votes. In the event of an equal number of votes, the lottery shall decide. Decisions are confirmed by a knock of the club.

#### 19 § Eligibility

Eligible for election to the board and the nomination committee is a voting member of the association.

### 20 § Matters at the annual meeting

At the annual meeting, the following shall be discussed and recorded:

- 1. Opening of the Annual General Meeting
- 2. Election of chairman and secretary of the meeting.
- 3. Determination of the voting list for the meeting (who has the right to vote).
- 4. Selection of minutes adjuster and voice counter.
- 5. Ask if the meeting has been announced correctly.
- 6. Adoption of agenda.
- 7. The Board's annual report for the most recent financial year.
- 8. The auditor's report for the financial year.
- 9. Question about discharge of liability for the board for the period to which the audit relates.
- 10. Determination of membership fees.
- 11. Establishment of business plan and consideration of budget for the coming business / financial year.
- 12. Election of chairman for a period of 2 years
- 13. Election of treasurer for a period of 2 years.
- 14. Election of secretary for a period of 2 years.
- 15. If necessary, one member is elected for a period of 2 years, other members and any deputies are elected for 1 year each.
- 16. Election of auditor for a period of 2 years and deputy auditor for a period of 1 year.
- 17. Election of a nomination committee which shall consist of at least two members who are all elected for a term of 1 year
- 18. Consideration of the Board's bills and received motions.
- 19. Other issues. (Not decision questions)
- 20. The meeting ends.

### 21 § Extraordinary annual meeting

Extraordinary annual meetings can be held by decision of the board or when 2/3 of the members request it. Notice of an extra annual meeting must be received by the members two weeks before the meeting. At an extraordinary annual meeting, decisions may not be made on matters other than those specified in the notice.

#### 22 § Composition, obligations

The Nomination Committee consists of at least two members, one of whom is convening, elected by the Annual General Meeting. The Nomination Committee meets when the chairman or at least half the number of members so decides. The Nomination Committee shall, no later than 6 weeks before the annual meeting, ask those whose term of office expires at the end of the annual meeting if they wish to run for the next term. No later than 1 week before the annual meeting, the nomination committee shall notify voting members of their proposal.

### 23 § Revision

The auditors have the right to continuously read the association's accounts, annual meeting and board minutes and other documents. The auditor shall not be a regular member of the board meeting. The auditors must be independent of those they have to review. The association's accounts must be received by the auditors no later than one month before the annual meeting. The auditors shall review the Board's management and accounts for the most recent management and financial year and submit an audit report to the Board no later than 14 days before the annual meeting.

#### The board of directors

#### 24 § Composition

The board consists of a chairman and at least 2 other members. The chairman, secretary and treasurer are elected every 2 years with overlapping terms of office. The board shall strive to have at least one representative for young refugees and asylum seekers with disabilities. The board appoints a secretary, treasurer and other executives as needed. In the event of a member's absence, the deputy takes office in accordance with the order of priority established by the annual meeting. If a member resigns before the end of the term of office, a deputy takes his place in accordance with the same

order for the period up to and including upcoming annual meeting. The board may appoint a person as an adjunct member. Such a member does not have the right to vote, but may, after a decision by the Board, be given the right to express an opinion and make proposals. The co-opted member may be appointed to a position within the board.

#### 25 § Duties of the Board

When the annual meeting is not convened, the board is the association's decisionmaking body and is responsible for the association's affairs. The board shall - within the framework of these statutes - be responsible for the association's activities in accordance with established plans and safeguard the interests of the members.

#### 26 § Notice, quorum, and vote

The board meets after convening the chairman, or when at least half of the members have requested it. The meeting can be held either as a physical meeting or a digital meeting and as a mixture of these. The Board is quorate when all members have been summoned and when at least half the number of members is present. All decisions require that at least half of all members of the Board agree on the decision. In the event of an equal number of votes, the chairman has the casting vote. Voting may not be by proxy. In urgent cases, the chairman may decide that the matter shall be decided by chat or other electronic meeting. If no special minutes are drawn up, such a decision shall be notified and recorded at the next meeting. Minutes shall be taken at the meeting. All decisions must be clearly stated in the minutes to make it easier for the auditors. Minutes shall be adjusted by the chairman of the meeting and by a specially appointed minutes adjuster. Deviating opinions shall be recorded in the minutes.

#### 27 § Transfer of decision-making power

The Board may transfer its decision-making power in individual matters or in certain groups of matters to a section, committee, or other body or to an individual member or employee. Anyone who has decided based on an authorization shall continuously inform the Board of this.